South Plains College
READ-0300 + ENGL-0301

Instructor: Mackinzee Escamilla

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Office Hours:

Monday	Tuesday	Wednesday	Thursday	Friday
9:30 – 11:30 a.m.	9:30 – 11:30 a.m.	9:30 – 10:30 a.m.	9:30 – 11:30 a.m.	8:00 - 9:00 a.m.

To make an appointment to meet in Zoom, visit https://calendly.com/mescamilla-spc/zoom-meeting-spc-sp24.

Email will be our main method of communication. When you email me, please do so using your SPC email address. Instructions for accessing your SPC email, along with all the programs in the Office 365 suite, are provided on the Technical Information page in Blackboard.

I will answer emails I receive within one business day (excluding weekends and holidays).

Course Format

You have registered for three courses that will be taken at the same time. There will be one Blackboard course for all three courses, and they will be conducted completely online. There is no in-person meeting requirement.

ENGL-0301 (Credit: 3 **Lecture:** 3 **Lab:** 0)

Course Description: This is a course in fundamental English for students whose TSIA2 ELAR test scores and/or TSI Writing test scores are in the basic level (ABE/DL 1-3) range or who are selected to participate based on their score on another writing placement test. ENGL 0301 is designed to help students begin to develop college-writing skills and focuses on idea generation, organization, drafting, revision, and utilization of Standard English. The course provides a basic review of English grammar, focusing on spelling, punctuation, correct word choice, and various types of sentence construction, and covers major errors, such as fragments, run-on sentences, subject-verb agreement, and pronoun errors. It also provides practice in writing and revising various types of paragraphs.

Student Learning Outcomes: Upon successful completion of this course, students will:
1. Compose a variety of paragraph-length texts that demonstrate clear focus, the logical development of ideas, and the use of appropriate language that advances the writer's purpose.
2. Determine and use effective approaches and rhetorical strategies for given writing situations.
3. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
4. Evaluate relevance and quality of ideas and information to formulate and develop a claim.

5. Develop and use effective revision strategies to strengthen the writer's ability to compose college-level writing assignments.
6. Edit writing to conform to the conventions of standard English.

READ-0300 (Credit: 3 Lecture: 3 Lab: 0)

Course Description: Development of reading and higher order thinking skills necessary for college readiness.

Student Learning Outcomes: Upon successful completion of this course, students will:
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Describe, analyze, and evaluate information within and across a range of texts.
4. Identify and analyze the audience, purpose, and message across a variety of texts.
5. Describe and apply insights gained from reading a variety of texts.

Textbook

Kemper, D., Meyer, V., Van Rys, J., & Sebranek, P. (2020). *Fusion: Integrated reading and writing, book 1 with MLA and 2020 APA updates* (3rd ed.). Cengage.

You **do not need to purchase the textbook for this course; you've already paid for it with your tuition. Instructions for access the book will be provided during the first week of class.****

Supplies

- Access to computer with printer and Internet access
- Paper and pen for notetaking
- Colored pens and highlighters for editing

Course Syllabus and Organization

- This syllabus is available on the **Syllabus and Schedule** page in our Blackboard course.
- The course calendar is available on the **Syllabus and Schedule** tab.
- The course is organized into sixteen weeks. Each week has its own folder on the **Course Content** page in our Blackboard course.
- Each weekly folder will open on Saturday, and all assignments for the week will be due **Friday at midnight**, unless otherwise noted.

Course Evaluation

A final letter grade will be assigned based on this grading scale: A (90-100), B (80-89), C (70-79), D (60-69), F (59 and below).

Reader Response Assignments/Discussions (average of all)	15%
Quizzes and Assignments (average of all)	15%
Paragraph Topic Sentences	10%

Paragraph Outlines	10%
Paragraph Initial Drafts (average of all)	10%
Paragraph Peer Reviews (average of all)	10%
Paragraph Final Drafts (average of all)	20%
Final Exam	10%
Total	100%

Student Responsibilities

Students are expected to**:**

1. Log in to Blackboard frequently
2. Complete all assigned readings and viewing all assigned lectures in their entirety, and taking notes for each
3. Check feedback on graded writing assignments and apply that feedback to future writing assignments
4. Complete all assignments by the due date
5. Be responsible for the learning process, including preparation for class, such as reading and homework; participation in class discussions, including asking relevant questions; getting assignments and/or notes if absent; and accepting responsibility for not understanding an assignment or failing an assignment
6. Be responsible for having an appropriate attitude and using appropriate language in academic environments; not use condescending, inflammatory, threatening, or profane rhetoric, whether verbally or in written form, in academic environments
7. Have respectful behavior toward instructor and classmates in order to contribute to the atmosphere necessary for learning
8. Be responsible for courteous actions to others, especially by putting away cell phones and other distractions while in class
9. Be responsible for writing down all grades and applying them to the grading scale used for the class, which is shown in the course's policy statement/syllabus
10. Submit all assignments in accordance with due dates, formats, and requirements
11. Avoid all forms of cheating and plagiarism on all assignments, including improper collaboration
12. Ask questions when something is unclear

Why No Late Work?

I do not accept late work for any reason, whether it be five minutes late or five days late, because you forgot or because you're having technical difficulty. The reason is simple: fairness.

First is fairness to my students. This policy is applied to all students in the same way, so there can never be any question of favoritism; if I allowed late work for certain circumstances, but not for others, or for certain students, but not others, that wouldn't be fair. I don't want to make a

judgement call about which circumstances or students require leniency, so the blanket policy applies to everyone – no late work for any reason.

This policy is also fair to my students' mental health and course progress. It's been my experience that students who get behind have a very hard time catching up, and having missing assignments causes anxiety and worry, which affects performance.

Submitting work on time is also fair to your classmates, as much of the work we do requires collaboration. If students don't submit work on time, it holds up the work their peers need to do to complete assignments like outline review and peer review. These assignments all build on one another, and late submissions would bring everything to a screeching halt.

Next is fairness to *myself*. My grading schedule is very strict, and there are many responsibilities associated with my job, so I cannot add keeping track of missing assignments to my already-full plate. I set due dates so that I can give you feedback in a timely manner, and if I allowed work to be submitted late, that would be unfair to my workload.

Academic Integrity

It is the aim of the faculty at South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences and possible suspension.   Please refer to the SPC General Catalog regarding consequences for cheating and plagiarism.

Do not, under any circumstances, turn in another student's work as your own. Do not, under any circumstances, give your work to anyone else to turn in as their own. Do not copy and paste from the Internet. All of these situations are representative of academic dishonesty and will be treated as such.

I have zero tolerance for cheaters. If I suspect you of cheating, I will drop you without discussion. Please trust me when I say I have ways of determining whether or not you've cheated that you can't get around, as smart as you are. ;-)

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Using AI to write part or all of your paper or discussions;
3. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
4. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
5. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

AI Submissions and Procedure

I have an ethical responsibility to ensure that all students receive credit for only work that they have originally and ethically produced. Any evidence of AI through detection ratings or faculty review will be subject to further investigation.

It is your responsibility as a student to demonstrate that your work is original in order to avoid penalties or plagiarism violations. I encourage all students to keep a comprehensive draft history and track changes in Microsoft Word as a precaution. This is the easiest way to prove authorship and protect your academic integrity in the age of AI.

In many cases, work containing evidence of AI assistance will require a Zoom conference for an interview and proctored writing sample. These conferences will be recorded and reviewed by at least one other faculty member, and a determination will be made as to whether there is satisfactory evidence of authorship to earn credit.

Student Code of Conduct Policy

Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

College-Required Syllabus Statements

For a list of college-required syllabus statements, visit
https://www.southplainscollege.edu/syllabusstatements/.

Topics include:

- Intellectual exchange
- Disabilities
- Non-Discrimination
- Title IX Pregnancy Accommodations
- CARE Team

- Campus Concealed Carry

COVID-19

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376

1. SPC will follow the recommended 5-day isolation period for individuals that test positive.
   a. **Please note that day 0 is the date of positive test. Day 1 begins the first full day after the date of positive result.**

2. COVID reporting
   a. Please have students and employees notify DeEtte Edens if they have tested positive to verify dates before returning to class or work.
   b. The home tests are sufficient but students need to submit a photo of the positive result. The date of test must be written on the test result and an ID included in the photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification. Results may be emailed to DeEtte Edens, BSN, RN at dedens@southplainscollege.edu.
   c. A student is clear to return to class without further assessment if they have completed:
      The 5-day isolation period, symptoms have improved and they are afebrile for 24 hours without the use of fever-reducing medication.

3. Please instruct students and employees to communicate with DeEtte Edens prior to their return date if still symptomatic at the end of the 5-day isolation.

Exposed individuals will not be required to quarantine. If exposed, SPC does request individuals closely monitor themselves. If an individual does become symptomatic, please do not attend class or work and be tested.