

**South Plains College**  
**Common Course Syllabus: NCBM 0105**  
**Spring 2021**

**Department:** Mathematics, Engineering, and Computer Science

**Discipline:** Mathematics

**Course Number:** NCBM 0105

**Course Title:** Developmental Mathematics

**Available Formats:** Internet

**Campuses:** Levelland, Reese, Plainview, and Lubbock Center

**Course Description:** Topics in mathematics, such as arithmetic operations, basic algebraic concepts and notation, geometry. And real and complex number systems are taught to prepare students for MATH 0315, MATH 0332, MATH 0337, or MATH 0342.

**Prerequisite:** An ABE score on the TSIA.

**Credit:** 1 **Lecture:** 0 **Lab:** 3

**Textbook:** None, use of EdReady required

**Supplies:** Please see the instructor's course information sheet for specific supplies.

**This course partially satisfies a Core Curriculum Requirement:** No

**Student Learning Outcomes:** Upon completion of this course and receiving a passing grade, the student will be able to:

1. Use appropriate symbolic notation and vocabulary to communicate, interpret, and explain mathematical concepts.
2. Define, represent, and perform operations on real numbers, applying numeric reasoning to investigate and describe quantitative relationships and solve real world problems in a variety of contexts.
3. Use algebraic reasoning to solve problems that require ratios, rates, percentages, and proportions in a variety of contexts using multiple representations.
4. Apply algebraic reasoning to manipulate expressions and equations to solve real world problems.
5. Use graphs, tables, and technology to analyze, interpret, and compare data sets.
6. Construct and use mathematical models in verbal, algebraic, graphical, and tabular form to solve problems from a variety of contexts and to make predictions and decisions.

**Student Learning Outcomes Assessment:** None

**Course Evaluation:** EdReady will evaluate the mastery of each student and give a score between 0 and 100.

**Attendance Policy:** Please see the instructor's course information sheet for specific attendance requirements.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain an unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

**COVID Statement:** It is the policy of South Plains College for the Spring 2021 semester that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community. Such behaviors specifically include the requirement that all students properly wear CDC-compliant face coverings while in SPC buildings including in classrooms, labs, hallways, and restrooms. Failure to comply with this policy may result in dismissal from the current class session. If the student refuses to leave the classroom or lab after being dismissed, the student may be referred to the Dean of Students on the Levelland campus or the Dean/Director of external centers for Student Code of Conduct Violation. Students who believe they have been exposed or may be COVID-19 positive, must contact Health Services, DeEtte Edens, BSN, RN at (806) 716-2376 or [dedens@southplainscollege.edu](mailto:dedens@southplainscollege.edu).

**Student Code of Conduct Policy:** Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

**Diversity Statement:** In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

**Disability Statement:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Nondiscrimination Policy:** South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

**Title IX Pregnancy Accommodations Statement:** If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To [activate](#) accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or [email cgilster@southplainscollege.edu](mailto:cgilster@southplainscollege.edu) for assistance.

**Campus Concealed Carry:** Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php> Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Depart. at 806-716-2396 or 911.

**SPC Bookstore Price Match Guarantee Policy:** If you find a lower price on a textbook, the South Plains College bookstore will match that price. The difference will be given to the student on a bookstore gift certificate! The gift certificate can be spent on anything in the store. If students have already purchased textbooks and then find a better price later, the South Plains College bookstore will price match through the first week of the semester. The student must have a copy of the receipt and the book has to be in stock at the competition at the time of the price match. The South Plains College bookstore will happily price match BN.com & books on Amazon noted as *ships from and sold by Amazon.com*. Online marketplaces such as *Other Sellers* on Amazon, Amazon's Warehouse Deals, *fulfilled by Amazon*, BN.com Marketplace, and peer-to-peer pricing are not eligible. They will price match the exact textbook, in the same edition and format, including all accompanying materials, like workbooks and CDs. A textbook is only eligible for price match if it is in stock on a competitor's website at time of the price match request. Additional membership discounts and offers cannot be applied to the student's refund. Price matching is only available on in-store purchases. Digital books, access codes sold via publisher sites, rentals and special orders are not eligible. Only one price match per title per customer is allowed.

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.

**Developmental Mathematics**  
**NCBM 0105.159**  
 Instructor's Course Syllabus  
 Spring 2021

**Instructor:** Traci Sanders  
**E-mail:** [tsanders@southplainscollege.edu](mailto:tsanders@southplainscollege.edu)  
**Office Phone:** 716-4616  
**Office:** RC 223-C

**Office Hours:**

Monday	Tuesday	Wednesday	Thursday	Friday
12:45 – 2:00	9:00 – 11:15	12:45 – 2:00	9:00 – 11:15	8:30 – 9:30 (Virtual)
Appointments are available for other times.				

I will have virtual office hours using zoom on Fridays from 8:30 – 9:30 am. Here is the link to join me: <https://southplainscollege.zoom.us/j/98520051275>.

If you would like to schedule a zoom meeting for a different time, just send me an email.

**Communication:** You may email me at [tsanders@southplainscollege.edu](mailto:tsanders@southplainscollege.edu) or email me through Blackboard. When you log into the course on Blackboard, there is a link to Blackboard email in the main menu on the left side. I will do my best to respond to your email within 24 hours. When I post an announcement in Blackboard, the announcement will also be sent to your SPC email address. Please check your SPC email and your Blackboard email daily!

**Attendance:** The student will be required to communicate with the instructor at least once per week. The communication may be through email or in person. Failure to communicate at least once per week with the instructor will result in the student being dropped from the course. Failure to make any progress for a 4-week period of time will result in the student being dropped from the course.

**Grading:** This course will be graded on a pass/fail basis. Once the student has completed the course with at least 90% mastery, the student will have earned a grade of P, indicating “passing” for the course. The deadline for achieving 90% is May 10, 2021. If the student does not achieve a 90% level of mastery, the student will have earned a grade of F and will be required to complete the course again.

**Supplies:** Access to a computer with an internet connection is required for this course.

**Tutoring:** Free tutoring will be available. The links to SPC Tutoring and Tutor.com are located in the menu on the left when you log into this course on Blackboard.

**Textbook:** No textbook is required. You will do all your work in an online program called EdReady. EdReady is free to you as an SPC student.

**Blackboard:** <https://southplainscollege.blackboard.com>

When you log into this course in Blackboard, you will see the main menu on the left side of the screen. The 3<sup>rd</sup> link in the main menu is a link to the EdReady website.

For Blackboard technical support, call 806-716-2180 or email [blackboard@southplainscollege.edu](mailto:blackboard@southplainscollege.edu).

**Deadlines:** There are not specific deadlines except that you must achieve a 90 by May 10<sup>th</sup>. You may work at your own pace, but you must make some progress each week! If you achieve a 90 before May 10<sup>th</sup>, you can finish this course early. However, you can also keep working all the way to a 100 to learn as much as you can in preparation for next semester.

## Accessing the Course Diagnostic and Learning Modules in EdReady

**Creating an Account:** The student will need to create an account at <https://southplainscollege.edready.org>. Here are the steps:

1. Go to this website and choose the “Get Started” option. If you already have an EdReady account, then choose the “Log In” option at the upper-right corner of the screen.
2. Complete the brief form on the “Sign Up for EdReady” screen.
3. After setting up a username and password, choose the “Enter a key to add goals” option. Your key for this course is **SandersSpring21**. The key is case sensitive with no spaces.
4. Click Get Started.
5. Your goal should say NCBM 0105 Sanders Spring 2021. Click Go to Goal.
6. If you are ready to take the diagnostic test, click Start Diagnostic.

**Taking the Initial Diagnostic Test:** After creating the account, you will need to take the initial diagnostic test. This test will assess what topics you have already mastered and what topics you need to work on.

- Please allow at least one hour for this test. However, if you need more time or need to step away, there is an option to save and exit.
- The score you make on the diagnostic test is your beginning score for the course. As you study and take tests in EdReady, your score will go up. This is the number that must reach 90 in order to pass the course.
- If you do not take the initial diagnostic test by February 3, you will be dropped from the course.

## Working Through the Course After Completing the Diagnostic Test:

Go to <https://southplainscollege.edready.org> and log into your account. Under Your Goals, you should see NCBM 0105 Sanders Spring 2021. You should also see a rectangle that says Go to Goal. Click on “Go to Goal”. Here you will see Units you should study, Units you have mastered, and Units you did well on. These units were determined from your results on the diagnostic test. Scroll to the bottom of the screen and click on View Study Path. The title of the unit will be at the top. Below the title you will see a list of topics you need to study in that unit. Beside each topic, you can click on LEARN or TEST. It is best to work on the topics in the order they are presented. Click on “LEARN” on the first topic listed. You should see a list of options that includes Presentation and Worked Examples. I definitely recommend that you use these two options first to learn the topic. Then you can click Practice or Review to practice the problems. Once you feel like you understand the topic, click Back to Study Path to go back to the screen with the LEARN and TEST buttons. Click on TEST. If you do not do well on the test, you can go back to the LEARN button. Once you have tested over the individual topics, you can take the test over the whole unit. The unit tests are good practice but not a requirement. As you master topics, you will see your score go up!