

**Statement of the SPC Social Science Department's  
Government/Political Science Division for GOVT 2305  
Common Course Syllabus**

*(As required by the Texas Legislature and Texas Higher Education Coordinating Board and  
approved by Texas Higher Education Coordinating Board and SPC)*

Department: Social Sciences

Discipline: Government

Course Number: GOVERNMENT 2305

Course Title: Federal Government (Federal Constitution and Topics)

Credit: 3 Lecture, 0 Lab

Satisfies a core curriculum requirement? Yes, Social Science and ALL Undergraduate Degrees

Prerequisites: TSI compliance in Reading

Available Formats: Conventional, INET, ITV

Campus: Levelland, Reese, ATC, Plainview Textbook:

Varies according to instructor.

Course Specific Instructions: Each instructor will attach his/her course with specific instructions.

Course Description: This course is a survey of fundamental principles of political science, including the American system of government and the origins and development of the constitutions of the United States. This course satisfies the Legislative requirements for teacher certification.

Course Purpose: Government 2305, as taught at South Plains College, is a reading intensive course designed to acquaint the learner with the origin and development of the US Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism, political participation, the national election process, public policy, civil liberties and civil rights. This course meets the statutory requirements as set forth by the State of Texas.

Approval Number: 45.1002.51 25

Course Requirements: To maximize a student's potential to complete this course, he/she should attend all class meetings, complete all homework assignments and examinations in a timely manner, and complete all other projects or papers as assigned in the instructor's specific instructions.

Course Evaluation: See the instructor's course information sheet for specific items used in evaluating student performance.

Attendance Policy: Whenever absences become excessive and in the instructor's opinion, minimum course objectives cannot be met due to absences, the student will be withdrawn

from the course. Each instructor will have additional information about attendance on his/her course information sheet.

#### Student Learning Outcomes (SLO):

Students who have completed this course will be expected to:

1. Explain the origin and development of constitutional democracy in the United States.
2. Demonstrate knowledge of our federal system.
3. Describe separation of powers and checks and balances in both theory and practice.
4. Demonstrate knowledge of the legislative, executive, and judicial branches of the federal government.
5. Evaluate the role of public opinion, interest groups, and political parties.
6. Analyze the election process.
7. Describe the rights and responsibilities of citizens.
8. Analyze issues and policies in U.S. Politics.

#### Fundamental Component Areas (FCA):

Students will be expected to perform satisfactorily in four FCA.

1. Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information by:
  - a. Generating and communicating ideas by combining, changing, or reapplying existing information,
  - b. Gathering and assessing information relevant to a question,
  - c. Analyzing, evaluating, and synthesizing information.
2. Communication – to include effective development, interpretation and expression of ideas through written, oral or visual communication by:

Developing, interpreting, and expressing ideas through written, oral, or visual communication.
3. Social Responsibility Skills – to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities by:
  - a. Demonstrating intercultural competence,
  - b. Identifying civic responsibility,
  - c. Engaging in regional, national, and global communities.
4. Personal Responsibility – to include the ability to connect choices, action, and consequences to ethical decision-making by:
  - a. Reading, understanding and affirming agreement and acceptance of principles, guidelines and requirements set forth in the “Statement of Personal Responsibility of Students” (Attached)
  - b. Evaluating choices and actions and relating consequences to personal decision-making
  - c. Accepting personal responsibility for decisions and actions taken or not taken

**Nelson Course Syllabus GOVT 2305  
Federal Government (Federal Constitution and Topics)**

**Course Description**

Origin and development of the U.S. Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism political participation, the national election process, public policy, civil liberties and civil rights.

**Instructor**

Ms. Be Nelson, M.A.

**Email**

[hnelson@southplainscollege.edu](mailto:hnelson@southplainscollege.edu)

**Office Location & Hours**

Room AD132

(806) 716-2466 (office)

You may schedule a meeting via zoom by emailing for an appointment time.

**Course Resources:**

**O'Connor, Karen, and Larry J. Sabato, *American Government: Roots and Reform 2020 Presidential Election, 14<sup>th</sup> Edition*. New York (2020): Pearson**

**TexBook Program:** *This course is in the SPC TexBook program, so you do not need to purchase a textbook or access code for this course.*

- **What is TexBook?** The required textbook/digital content for this course is available to you in Blackboard from the first day of class. The charge for the textbook/digital content is the lowest price available from the publisher and bookstore and is included in your tuition.
- **How do I access my TexBook?** Your course material is in your Blackboard course from the first day of class. Access to your course material is provided either by VitalSource or other links inside your Blackboard course. VitalSource (and many publisher's) eBook features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download 100% of the book for offline access.
- **Help with TexBook issues and support:** check with your professor or visit: <https://support.vitalsource.com/hc/en-us/requests/new> (available 24/7 via chat, email, phone, and text)
- **Opting out of TexBook:** Participating in TexBook is not mandatory, and you can choose to opt out. However, by opting out you will lose access to the course textbook/digital content and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TexBook fee will be automatically refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth class day. The opt-out deadline for shorter terms varies between the second and third class day.

*\*Please consult with your professor before deciding to opt-out. If you still feel that you should purchase the course textbook/materials on your own, send an **opt-out email** to [pwells@texasbook.com](mailto:pwells@texasbook.com). Include your first name, last name, student ID number, and the course you are opting out of. Once you have been opted-out, you will receive a confirmation email. If you need assistance with the process, contact the SPC Bookstore:*

**Email:** [pwells@texasbook.com](mailto:pwells@texasbook.com) / **Phone:** 806-716-2097

**Email:** [agamble@texasbook.com](mailto:agamble@texasbook.com) / **Phone:** 806-716-4610

**Additional Materials:** Instructor will provide additional materials from a variety of sources including current event articles.

**Course Structure:** This online course will include video assignments, readings and reading quizzes, and tests. All materials, including the class required textbook, may be found on or accessed via Blackboard.

**Attendance:** You must have a consistent, functioning internet connection to take this course. As this is an online-only course, you are required to have access to the internet. It is your responsibility to ensure that your computer and connection are functioning properly. Technical problems are never an excuse for failed or incomplete work. If you experience a technical or internet issue that affects your graded work, contact me immediately. Always maintain professional and respectful language, both in emails and in your online coursework. Any disruptive or disrespectful behavior will result in a loss of credit for the assignment and possibly a referral to the Office of Student Conduct. Racism, sexism, homophobia, or any other forms of bigotry are not acceptable in this class. You are responsible for all information and announcements made in the course. Prepare to log onto Blackboard every day to check for updates, changes, or new information. Read the course home page thoroughly and check announcements daily. Course rules and expectations are subject to change. Students may not print, save, photograph, or make any record of graded content in this course.

**Student Performance:** You must maintain your standards throughout the duration of the semester. There will be no extra credit and there will be little time for playing “catch-up.” **If you fail three (3) consecutive assignments or reading quizzes, you will be dropped from the class with a failing grade with no further warning.** If you repeatedly fail to submit required work on time, you may be dropped from the class at the discretion of the instructor.

## **GENERAL POLICIES**

- ❖ **Behavior:** Students are expected to be considerate of one another as well as of the instructor. If you need guidance, heed the words of the late Justice Antonin Scalia, “I attack ideas. I don’t attack people. And some very good people have some very bad ideas. And if you can’t separate the two, you gotta get another day job.” Conduct that interferes with other students’ right to learn will not be tolerated.
- ❖ **Getting help:** Come see me or email me if you have a problem with readings, lecture, or assignments. If you are having difficulty of any kind **the earlier you ask for help, the easier the solution to your problem will be.** I cannot help if I am unaware. When emailing, please be sure to include your full name, the course number, and section number in the subject line of your email. Ex. GOVT 2305-151; the course number is 2305, the section number is 151.
- ❖ **Academic Honesty:** Honesty is the expected standard. **Plagiarism, using AI (artificial intelligence) technology to generate answers, and cheating (copying answers from an outside source or another student) will not be tolerated and can be grounds for dismissal from South Plains College.** Incidents of cheating on examinations will result in failure of the course and potential consequences such as dismissal from South Plains College.

## SPECIAL CONSIDERATIONS

### **REQUIREMENTS RELATED TO COVID-19:**

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or test for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify **DeEtte Edens**, BSN, RN, Associate Director of Health & Wellness, at [dedens@southplainscollege.edu](mailto:dedens@southplainscollege.edu) or **806-716-2376**. Proof of a positive test is required. A home test is sufficient but students must submit a photo of the positive result. The date of test must be written on the test result and an ID included in the photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification. Results may be emailed to DeEtte Edens, BSN, RN at [dedens@southplainscollege.edu](mailto:dedens@southplainscollege.edu).

**A student is clear to return to class without further assessment from DeEtte Edens, BSN, RN if they have completed the 5-day isolation period, symptoms have improved, and they are without fever for 24 hours without the use of fever-reducing medication. Students must communicate with DeEtte Edens, BSN, RN prior to their return date if still symptomatic at the end of the 5-day isolation.**

***Student Absence for Observation of Religious Holy Days:*** A student who is absent from classes for the observation of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence **if, not later than the fifteenth day after the first day of the semester, the student had notified the instructor of each scheduled class that the student would be absent for a religious holy day.**

***Diversity Statement:*** In this class, the teacher will establish and support an environment that values and nurtures individual and group difference and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

***Title IX Pregnancy Accommodations:*** If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Health and Wellness Center. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Health and Wellness Center at 806-716-2529 or email [dburleson@southplainscollege.edu](mailto:dburleson@southplainscollege.edu) for assistance.

***Americans with Disabilities Act:*** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Lubbock Centers (located at the Lubbock Downtown Center) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

\*\*\*I will accommodate students who have the appropriate documentation of disability. Documented or not; however, see me during the **first week** of class to discuss our plan of action.\*\*\*

**Non-Discrimination Statement:**

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

**Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.)** authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at: ([http://www.southplainscollege.edu/human\\_resources/policy\\_procedure/hhc.php](http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)) Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

**Evaluation Method:**

<b>12 Chapter Reading Quizzes</b>	<b>30%</b>
<b>3 Exams</b>	<b>40%</b>
<b>6 Video Assignments</b>	<b>30%</b>

**Grading: The grading scale will be as follows:**

<b>90-100 = A</b>	<b>80-89 = B</b>	<b>70-79 = C</b>	<b>60-69 = D</b>	<b>59 or below = F</b>
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You earn your grade; I enter that grade.

**Quizzes:** The instructor will administer 12 reading quizzes. Should a student miss a reading quiz deadline they will not be allowed to make-up the quiz without instructor approval.

**Exams:** There will be a one exam per week. Exams will consist of short answer questions. **“Make-up” exams** will be allowed only **with prior notification**, but may require documentation. Students wishing to take a make-up exam must apply to the instructor via email. **There will be no “make-ups” for the FINAL EXAM due to time constraints.**

**Assignments:** There will be 6 video assignments. For most, you will watch selected videos and be required to answer questions over the video. Answers must be written in fully developed sentences at all times. This means that the answers must include the context of the question.

## Tentative Course Schedule for Pacing

This course takes place across 3 weeks. I will separate your course content into those 3 weeks to help you stay organized. You may jump ahead on video assignments and quizzes, but exams will have a scheduled window.

<b>WK</b>	<b>Topic</b>	<b>Reading</b>	
<b>1</b>	Roots of American Government	Ch. 1 Declaration of Independence	<b>Quizzes 1-5</b> <b>VIDEO ASSIGNMENT 1-2</b> <b>EXAM 1, MAY 20</b>
	The Constitution	Ch. 2 Federalist 10, 51 The U.S. Constitution	
	The Federal System	Ch. 3	
	Congress	Ch. 6 Excerpts from Fenno's, <i>Homestyle</i>	
	The Presidency	Ch. 7 Federalist 70 Neustadt's, "Presidential Power."	
	The Bureaucracy	Ch. 8 "Constitutional Democracy and Bureaucratic Power."	
<b>2</b>	The Judiciary	Ch. 9 Federalist 78	<b>Quizzes 6-9</b> <b>VIDEO ASSIGNMENT 3-4</b> <b>EXAM 2, MAY 27</b>
	Civil Liberties	Ch. 4	
	Civil Rights	Ch. 5	
<b>3</b>	Public Opinion and Political Socialization	Ch. 10	<b>Quizzes 10-14</b> <b>VIDEO ASSIGNMENT 5-6</b> <b>FINAL EXAM 3</b> <b>JUNE 3</b>
	Political Parties/Interest Groups	Ch. 11/Ch. 14	
	Campaigns, Elections, & Voting The News Media	Ch. 12 & 13	
	<b>Finals Week</b>	<b>Will not be cumulative</b>	

\*\*\* There are times that these chapters are addressed with the Legislature, the Presidency, and the Bureaucracy. Please follow instructor announcements. \*\*\*

### **SPC Tutors**

Tutoring is FREE for all currently enrolled students. Make an appointment or drop-in for help at any SPC location or online! Visit the link below to learn more about how to book an appointment, view the tutoring schedule, and view tutoring locations.

<http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php>

### **Tutor.com**

You also have 180 FREE minutes of tutoring with Tutor.com each week, and your hours reset every Monday morning. Log into Blackboard, click on the tools option from the left-hand menu bar. Click on the Tutor.com link and you will automatically be logged in for free tutoring. You may access tutor.com tutors during the following times:

Monday – Thursday: 8pm-8am, Friday: 6pm – 8am Monday morning.

**For questions regarding tutoring, please email [tutoring@southplainscollege.edu](mailto:tutoring@southplainscollege.edu) or call 806-716-2538.**